

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

June 17, 2026, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on June 17, 2026, at 1:00 p.m.

Meeting was called to order by Chair Nowak at 1:00 p.m.

1. CALL TO ORDER / ROLL CALL

Commissioners: Nick Nowak, Tom Jackson, and Richard Schwartz.

Absent: None

PPU Staff: General Manager Keith Butcher, Electric Superintendent Jeremy Linden, Water/Power Plant Superintendent Scott Schmit, Office Manager Christina Cunningham, and Secretary/Treasurer Kathy Ohman.

Others: City of Princeton Administrator Michele McPherson, City Councilor Liaison Nick Taylor, Ed Yost, Kevin Kruger, WSB Engineer and Kayla Brennen, Attorney with Spencer-Fane..

2. APPROVAL OF AGENDA

Mr. Nowak called for additions or deletions to the agenda. There were none.

Mr. Schwartz made a motion to approve the agenda of the June 17, 2026, Regular PUC Meeting. Mr. Jackson seconded. Motion carried.

3. PUBLIC COMMENTS:

There were no Public Comments.

4. CONSENT AGENDA:

- a. Public Utilities Commission Regular Meeting Minutes – May 27, 2026
- b. Public Utilities Commission Joint Meeting Minutes – June 2, 2026

Mr. Schwartz made a motion to approve the Consent Agenda of the June 17, 2026 Regular PUC Meeting. Mr. Jackson seconded. Motion carried.

5. REPORTS:

- a. General Manager Report
 - i. Office Manager Report
 - ii. Water/Power Plant Superintendent Report

- iii. Electric Superintendent Report
- b. Other Reports
 - i. SMMPA and EV Reports
 - ii. Pay Estimate #1 – Phase II Electric Distribution Improvements

6. REGULAR AGENDA

a. CITY REPORT

City Councilor Liaison Nick Taylor reported on activities with the City of Princeton.

Discussion.

b. THIRD STREET BID SELECTION

Kevin Kruger, WSB Engineer presented *Memo 26-20: Third Street Bid Selection* along with WSB's Award Recommendation Letter and Bid Results. WSB recommends awarding the project to Kuechle Underground, Inc. with the lowest bid.

Discussion.

Mr. Schwartz made a motion to accept the recommendation from WSB to award the bid to Kuechle Underground, Inc. Mr. Jackson seconded. Motion carried.

c. PHASE II METER CUTOVER BID SELECTION

General Manager Keith Butcher presented *Memo 26-21: Meter Cutover (Phase II) Bid Selections* along with DGR Engineering's Award Recommendation Letter and Bid Results. DGR recommends awarding the project to Hansen Power & Lighting, Inc. with the lowest bid.

Discussion.

Mr. Jackson made a motion to accept the recommendation from DGR to award the bid to Hansen Power & Lighting, Inc. Mr. Schwartz seconded. Motion carried.

d. SOUTH STORAGE LOT

General Manager Keith Butcher presented *Memo 26-22: South Storage Lot Title Transfer* along with a Purchase Agreement and City of Princeton Resolution No. 26-32 Authorizing the Sale of Real Property Owned by the City of Princeton to Princeton Public Utilities.

Discussion.

Mr. Jackson made a motion to approve the Purchase Agreement with the City of Princeton for the South Storage Lot. Mr. Schwartz seconded. Motion carried.

e. FINANCIAL REPORTS DISCUSSION

Secretary/Treasurer Kathy Ohman presented *Memo 26-23: Financial Statements* along with the Certification of Accounts Payable, Q1 Statement of Revenues and Expenses Compared to Budget, Q1 Balance Sheet and Q1 Fund Balance Sheet. Going forward, financial reports will be provided to the PPU Commission on a quarterly basis with the Certification of Accounts Payable being provided monthly for approval.

Discussion.

f. FUTURE UTILITY BILLING DISCUSSION

General Manager Keith Butcher and Office Manager Christina Cunningham began the discussion of processing the monthly billing once the City of Princeton implements their Stormwater Management Fee which would be added to the monthly utility bills. The discussion included the possibility of making a separation of all charges billed for the City of Princeton on the current format of monthly utility bills.

Discussion.

7. CLOSED SESSION: SERVICE TERRITORY NEGOTIATIONS UPDATE

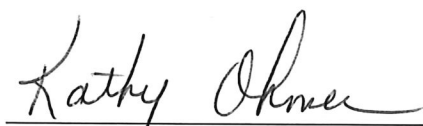
Mr. Jackson made a motion to close the regular meeting of the Public Utilities Commission at 2:02 p.m. for the purpose of a service territory negotiations update. Mr. Schwartz seconded. Motion carried.

The regular session of the Public Utilities Commission was resumed at 3:09 p.m.

There being no further business, Mr. Jackson made a motion to adjourn the meeting at 3:10 p.m. Mr. Schwartz seconded. Motion carried.



Chair



Secretary/Treasurer