

PUBLIC UTILITIES COMMISSION

JOINT MEETING

JUNE 2, 2026, 4:30 P.M.

Pursuant to due call and notice thereof, the Joint Meeting of the Public Utilities Commission, City of Princeton and Princeton City Council, was held at Princeton City Hall, 705 North 2nd Street, on September 4, 2025, at 4:30 p.m.

1. CALL TO ORDER / ROLL CALL

Commissioners: Nick Nowak, Tom Jackson and Richard Schwartz

Absent: None

PPU Staff: General Manager Keith Butcher

City Council: Mayor Jack Edmonds, Jenny Gerold, Nick Taylor, Dericka Haugan, and Ben Lewis.

City Staff: City Administrator Michele McPherson, City Attorney Damien Toven, Police Chief Todd Frederick, Public Works Director Bob Gerold, Fire Chief Steve Zumberge, Wastewater Treatment Plant Manager Chris Klinghagen, Liquor Store Manager Dylan Donner, Technical Specialist Manager Ed Yost, Community Development Planner Stacy Marquardt and City Clerk Shawna Jenkins.

Meeting was called to order by Chair Nowak at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Mr. Nowak called for additions or deletions to the agenda. There were none.

Mr. Jackson made a motion to approve the agenda of the June 2, 2026, Joint Meeting with Princeton City Council. Mr. Schwartz seconded. Motion carried.

4. JOINT MEETING WITH THE CITY OF PRINCETON:

A. HISTORY OF MUNICIPAL ELECTRICITY IN PRINCETON AND GRANTED STATUTORY AUTHORITIES

City Attorney Damien Toven presented his notes providing a historical summary of the establishment of Princeton Public Utilities as well as the statutory authority granted to municipal utility commissions.

Discussion

B. 2026 PILOT REPORT

General Manager Keith Butcher presented the *2026 PILOT Report* submitted to the City on February 2, 2026.

Discussion

C. MINNESOTA SERVICE TERRITORIES ADJUSTMENTS

General Manager Keith Butcher presented *Memo 26-18: MN Service Territories*.

Discussion

D. PROCESS FOR SELLING A MUNICIPAL UTILITY IN MINNESOTA

General Manager Keith Butcher presented *Memo 26-19: MN Municipal Utility Sale*

Discussion

E. COMMUNICATIONS REGARDING CUSTOMER INQUIRIES ON DIFFERENT BILLING ITEMS

Discussion

F. CITY'S SEWER RATE STUDY

City Administrator Michele McPherson presented a memo on the status of the City's Sewer Rate Study efforts

Discussion

G. SOUTH STORAGE LOT TITLE CHANGE

City Administrator Michele McPherson presented a memo on the status of the South Storage Lot Title Change

Discussion

H. CITY FRANCHISE FEE CHANGE

City Administrator Michele McPherson presented a memo (Note: One memo was presented for both Agenda Items H and I) on the schedule for Franchise and Stormwater Management Fees

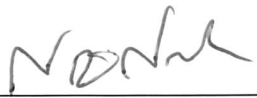
Discussion

I. NEW CITY STORMWATER MANAGEMENT FEE

City Administrator Michele McPherson presented a memo (Note: One memo was presented for both Agenda Items H and I) on the schedule for Franchise and Stormwater Management Fees

Discussion

There being no further business, Mr. Schwartz made a motion to adjourn the meeting at 6:11 p.m. Mr. Jackson seconded. Motion carried.



Chair



Secretary/Treasurer