

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

July 23, 2025, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on July 23, 2025, at 1:00 p.m.

Meeting was called to order by Chair Edmonds at 1:00 p.m.

1. CALL TO ORDER / ROLL CALL

Commissioners: Jack Edmonds, Nick Nowak and Tom Jackson

Absent: None

PPU Staff: General Manager Keith Butcher, Electric Superintendent Jeremy Linden, Water/Power Plant Superintendent Scott Schmit, Office Manager Christina Cunningham, and Secretary/Treasurer Kathy Ohman.

Others: Ed Yost.

2. APPROVAL OF AGENDA

Mr. Edmonds called for additions or deletions to the agenda.

Mr. Nowak made a motion to approve the agenda of the July 23, 2025 Regular PUC Meeting. Mr. Jackson seconded. Motion carried.

3. PUBLIC COMMENTS:

There were no Public Comments.

4. CONSENT AGENDA:

- a. Public Utilities Commission Regular Meeting Minutes – June 25, 2025
- b. Certification of Accounts Payable

Mr. Jackson made a motion to approve the Consent Agenda of the July 23, 2025 Regular PUC Meeting with the corrected minutes of the June 25, 2025 Regular PUC Meeting. Mr. Nowak seconded. Motion carried.

5. REPORTS:

- a. General Manager Report
 - i. Office Manager Report
 - ii. Water/Power Plant Superintendent Report
 - iii. Electric Superintendent Report

- b. Financial Reports – Income Statement, Balance Sheet, Trial Balance, and Cash Reserves
- c. Other Reports
 - i. SMMPA and EV Reports
 - ii. Pay Estimate #5: Phase 1 Electric Meter Cutover

6. REGULAR AGENDA

a. JOINT MEETING WITH THE PRINCETON CITY COUNCIL FOR SEPTEMBER 4, 2025 AT 4:30 PM AT CITY HALL

General Manager Keith brought up the proposal for a Joint Meeting with Princeton City Council on Thursday, September 4, 2025. Bolton & Menk will be attending the meeting with a presentation on PFAS.

Discussion.

Mr. Nowak made a motion to approve the joint meeting scheduled with the Princeton City Council on September 4, 2025 at 4:30 PM at City Hall. Mr. Jackson seconded. Motion carried.

7. CLOSED SESSION: GENERAL MANAGER REVIEW

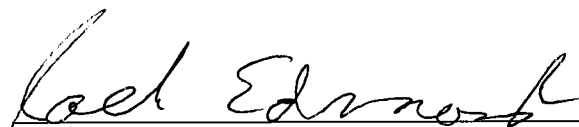
Mr. Jackson made a motion to close the regular meeting of the Public Utilities Commission at 1:07 p.m. for the purpose of completing the performance and evaluation review of the General Manager. Mr. Nowak seconded. Motion carried.

The regular session of the Public Utilities Commission was resumed at 2:05 p.m.

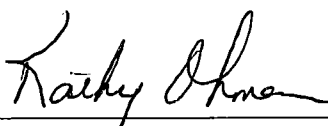
8. CLOSED MEETING RECAP

Mr. Edmonds made a motion to approve a step increase for General Manager Keith Butcher. Mr. Jackson seconded. Motion carried.

There being no further business, Mr. Nowak made a motion to adjourn the meeting at 2:06 p.m. Mr. Jackson seconded. Motion carried.



Chair



Secretary/Treasurer