

**PUBLIC UTILITIES COMMISSION**

**REGULAR MEETING**

**MARCH 26, 2025, 1:00 P.M.**

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10<sup>th</sup> Avenue South, on March 26, 2025, at 1:00 p.m.

Meeting was called to order by Chair Edmonds at 1:00 p.m.

**1. CALL TO ORDER / ROLL CALL**

Commissioners: Jack Edmonds, Nick Nowak and Tom Jackson  
Absent: None

PPU Staff: General Manager Keith Butcher, Electric Superintendent Jeremy Linden, Water/Power Plant Superintendent Scott Schmit, Office Manager Christina Cunningham and Secretary/Treasurer Kathy Ohman

Others: City of Princeton Administrator Michele McPherson, and Dave Geschwind, SMMPA CEO.

**2. APPROVAL OF AGENDA**

Mr. Edmonds called for additions or deletions to the agenda. General Manager Keith Butcher requested additions to the agenda:

- 6. Regular Agenda:
  - d. Well #9 VFD Replacement
  - e. IT Support Services Provider

Mr. Nowak made a motion to approve the agenda of the March 26, 2025 Regular PUC Meeting with additions. Mr. Jackson seconded. Motion carried.

**3. PUBLIC COMMENTS:**

There were no Public Comments.

**4. CONSENT AGENDA:**

- a. Public Utilities Commission Regular Meeting Minutes – February 26, 2025
- b. Certification of Accounts Payable
- c. Resolutions and Orders
  - i. Memo 25-12: 2024 Reliability Report – Corrected
  - ii. Resolution 25-05: Reimbursement Bond Regulations

Mr. Jackson made a motion to approve the Consent Agenda of the March 26, 2025 Regular PUC Meeting. Mr. Nowak seconded. Motion carried.

## 5. REPORTS:

- a. General Manager Report
  - i. Office Manager Report
  - ii. Water/Power Plant Superintendent Report
  - iii. Electric Superintendent Report
- b. Financial Reports – Income Statement, Balance Sheet, Trial Balance, and Cash Reserves
- c. Other Reports
  - i. SMMPA and EV Reports

## 6. REGULAR AGENDA

### a. **SMMPA PRESENTATION**

Dave Geschwind, SMMPA CEO presented information regarding SMMPA to the PPU Commission. Included in the presentation was generation resources, energy efficiency programs, incentives, finance and future trends. Questions were answered and discussion followed his presentation.

Dave Geschwind left the meeting.

### b. **WATER RATE STUDY**

General Manager Keith Butcher presented *Memo 25-13: Water Rate Study* along with an agreement with Northland Securities, Inc. to conduct a Water Rate Study.

Discussion.

Mr. Nowak made a motion to approve the Water Rate Study agreement with Northland Securities, Inc. with a budget of \$5,000.00. Mr. Jackson seconded. Motion carried.

### c. **SERVICE RULES**

General Manager Keith Butcher presented *Memo 25-14: Service Rules Revisions* updating and revising various sections of PPU's Services Rules.

Discussion.

Mr. Jackson made a motion to approve the revised service rules. Mr. Nowak seconded. Motion carried.

### d. **WELL #9 VFD REPLACEMENT**

Water Superintendent Scott Schmit presented *Memo 25-15: Well #9 VFD Replacement* requesting approval to purchase and install a new variable frequency drive in Well #9 that has failed.

Discussion

Mr. Nowak made a motion to approve Total Control's quote for a new VFD for Well #9. Mr. Jackson seconded. Motion carried.

**e. IT SUPPORT SERVICES PROVIDER**

General Manager Keith Butcher presented *Memo 25-16: IT Support Services Provider* proposing to switch IT support services to Metro Sales, Inc.

Discussion

Mr. Jackson made a motion to approve Metro Sales' proposal to provide IT support services to Princeton Public Utilities. Mr. Nowak seconded. Motion carried.

There being no further business, Mr. Jackson made a motion to adjourn the meeting at 2:23 p.m. Mr. Nowak seconded. Motion carried.



Chair



Secretary/Treasurer