

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

January 18, 2023, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on January 18th, 2023, at 1:00 p.m.

1. CALL TO ORDER / ROLL CALL

Present: Chair Richard Schwartz and Commissioners Dan Erickson and Jack Edmonds.

Absent: None.

Also Present: Manager Keith Butcher, Electric Superintendent Jeremy Linden, Water/Power Plant Superintendent Scott Schmit, Office Manager Christina Cunningham and Billing Clerk Ashley Josie.

Meeting was called to order by Chair Schwartz at 1:00 p.m.

2. APPROVAL OF THE AGENDA

Mr. Edmonds made a motion to approve the agenda of the January 18th, 2023 Regular PUC Meeting. Mr. Schwartz seconded. Motion carried 2-0.

3. WELCOME COMMISSIONER JACK EDMONDS

Chair Schwartz welcomed and congratulated Commissioner Jack Edmonds.

General Manager Keith Butcher introduced newly hired Billing Clerk Ashley Josie to the PUC Commission. Ashley Josie left the PUC Commission Meeting.

Commission Dan Erickson joined the meeting.

4. ELECTION OF OFFICERS

a. CHAIR

There was a discussion on the chair position. Mr. Edmonds made a motion to elect Commissioner Richard Schwartz as PUC Commission Chair for the year 2023. Mr. Erickson seconded. Motion carried unanimously.

b. VICE-CHAIR

There was a discussion on the vice-chair position. Mr. Edmonds made a motion to elect Commission Dan Erickson as PUC Commission Vice-Chair for the year 2023. Mr. Erickson seconded. Motion carried unanimously.

c. SECRETARY/TREASURER

There was a discussion on the secretary/treasurer position of the PUC Commission. Mr. Edmonds made a motion to elect Kathy Ohman as PUC Commission Secretary/Treasurer. Mr. Erickson seconded. Motion carried unanimously.

5. PUBLIC COMMENTS:

There were no Public Comments.

6. CONSENT AGENDA:

- a. Public Utilities Commission Regular Meeting Minutes – November 15th, 2022
- b. Certification of Accounts Payable
- c. SMMPA Reports – Minutes and Key Metrics
- d. Operational Reports – EV and ACH Report
- e. Resolutions and Orders
 - i. Resolution 23-01: Official Depositories
 - ii. Resolution 23-02: Official Newspaper
 - iii. Memo 23-01: 2023 Deposit Interest Rates
 - iv. Memo 23-02: 2023 Tort Liability Waiver
- f. Other
 - i. MnDoC Electric Conservation Improvement Program (CIP) 2021 Results and 2023 Plan (SMMPA)
 - ii. Memo 23-03: 2023 Reliability Report

Mr. Erickson made a motion to approve the Consent Agenda of the January 18th, 2023 Regular PUC Meeting. Mr. Edmonds seconded. Motion unanimously.

7. UPDATES:

- a. Electric Superintendent Jeremy Linden provided the Electric Department update.
- b. Water/Power Plant Superintendent Scott Schmit provided the Water Department update and the Power Plant update.
- c. PUC Commissioner Jack Edmonds provided an update on City activities.
- d. General Manager Keith Butcher provided an update on PPU activities.
- e. Office Manager Christina Cunningham provided the Office Department update.

8. REGULAR AGENDA:

a. ELECTRIC CAPITAL IMPROVEMENTS PLAN

General Manager Keith Butcher presented *Memo 23-04: Electric Cap Plan (Phase 1) - Financial Planning*. Included with Memo 23-04 is an engagement letter between Princeton Public Utilities and

Northland Securities. PPU is also requesting an allocation of \$5,000 to DGR's Phase 1 Task Order #03 that will allow DGR to coordinate plans with Northland Securities. This activity is to help determine the amount and the timing of a bond issuance for Phase 1. Mr. Edmonds made a motion to authorize the engagement letter between Princeton Public Utilities and Northland Securities. And to approve the request for an allocation of \$5,000 to DGR's Phase 1 Task Order #03. Mr. Erickson seconded. Motion carried unanimously.

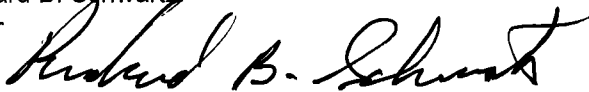
b. 2023 RATE POSTPONEMENT

General Manager Keith Butcher presented *Memo 23-05: 2023 Rates*. With being short staffed in the office and hiring a new employee for the billing, General Manager Keith Butcher is requesting the 2023 rate schedule be postponed until February 2023. Mr. Erickson made a motion to approve the delay of the 2023 rate schedule until February 2023. Mr. Edmonds seconded. Motion carried unanimously.

Following the PUC Regular Commission Meeting, commissioners were asked to remain for a photo.

There being no further business, Mr. Edmonds made a motion to adjourn the meeting at 2:00 p.m. Mr. Erickson seconded. Motion carried unanimously.

Richard B. Schwartz
Chair



Kathy Ohman
Secretary/Treasurer

