

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

November 15, 2022, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on November 15th, 2022, at 1:00 p.m.

1. CALL TO ORDER / ROLL CALL

Present: Chair Richard Schwartz and Commissioners Dan Erickson and Jack Edmonds.

Absent: None.

Also Present: Manager Keith Butcher, Secretary Kathy Ohman, City Administrator Michele McPherson, City Councilor Jules Zimmer, Electric Superintendent Jeremy Linden and Water/Power Plant Superintendent Scott Schmit.

Meeting was called to order by Chair Schwartz at 1:02 p.m.

2. APPROVAL OF THE AGENDA

Mr. Schwartz called for additions or deletions to the agenda. Chair Schwartz added to the agenda:

Updates:

- e. Understanding Mission: ReNew

Mr. Edmonds made a motion to approve the agenda of the November 15th, 2022 Regular PUC Meeting with the addition. Mr. Erickson seconded. Motion carried unanimously.

3. PUBLIC COMMENTS:

There were no Public Comments.

4. CONSENT AGENDA:

- a. Public Utilities Commission Regular Meeting Minutes – October 26th, 2022
- b. Certification of Accounts Payable
- c. SMMPA Reports – Minutes and Key Metrics
- d. Financial Reports –Cash Reserve
- e. Operational Reports – EV and ACH Report

Mr. Erickson made a motion to approve the Consent Agenda of the November 15, 2022 Regular PUC Meeting. Mr. Edmonds seconded. Motion unanimously.

5. **UPDATES:**

- a. Electric Superintendent Jeremy Linden provided the Electric Department update.
- b. Water/Power Plant Superintendent Scott Schmit provided the Water Department update and the Power Plant update.
- c. City Administrator Michele McPherson provided an update on City activities.
- d. General Manager Keith Butcher provided an update on PPU activities.
- e. There was a discussion on the Mission: ReNew program (Renewable Energy). For customers who would like to claim a percentage of renewable energy, they are able to purchase REC's (Renewable Energy Credits). The REC's are tracked and eventually retired. The customers purchasing REC's do not receive any credits on their account.

6. **REGULAR AGENDA:**

a. **2023 RATES**

General Manager Keith Butcher presented Memo 22-27: 2023 Rate Options. Three rate options were presented to the PPU Commission for discussion. After a discussion, Mr. Erickson made a motion to approve Option #3 which includes adding a seasonality rate along with an Intermediate Power Service rate, continue the Municipal rate through 2023, adding a fixed Area and Security Lighting Service rate, and the Water service monthly charges will be reduced by \$3.00 per month. Mr. Edmonds seconded. Motion carried unanimously.

b. **2023 FEE SCHEDULE**

General Manager Keith Butcher presented Memo 22-25: Proposed 2023 Fee Schedule for both Electric and Water. Mr. Erickson made a motion to approve the proposed 2023 Fee Schedule. Mr. Edmonds seconded. Motion carried unanimously.

c. **2023 BUDGET**

General Manager Keith Butcher presented Memo 22-26: Proposed 2023 Budget for both Electric and Water. Mr. Edmonds made a motion to approve the proposed 2023 Budget. Mr. Erickson seconded. Motion carried unanimously.

d. **ECONOMIC DEVELOPMENT RIDER**

General Manager Keith Butcher presented the Economic Development Rider which is a service available to all qualifying retail customers within the City of Princeton and applicable adjacent rural areas. The Economic Development Program is based on the energy usage of qualifying businesses. Mr. Erickson made a motion to approve the Economic Development Rider. Mr. Edmonds seconded. Motion carried unanimously.

e. ENERGY COST ADJUSTMENT (ECA) RIDER

General Manager Keith Butcher presented Memo 22-28: ECA Rider. SMMPA approved implementing an ECA fee effective February 1, 2023. There was a discussion on the ECA fee charged by SMMPA to be passed through to customers, subject to sales tax. Mr. Schwartz made a motion to approve the ECA Rider. Mr. Edmonds seconded. Motion carried unanimously.

The PPU Commission wished all PPU customers and employees a Happy Thanksgiving.

There being no further business, Mr. Schwartz made a motion to adjourn the meeting at 2:30 p.m. Mr. Edmonds seconded. Motion carried unanimously.



Richard B. Schwartz
Chair



Kathy Ohman
Secretary