

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

June 22, 2022, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held at the Mille Lacs County Historical Society Depot Museum in the Amdall Room, 202 10th Avenue South, on June 22nd, 2022, at 1:00 P.M.

Present: Chair Richard Schwartz and Commissioners Dan Erickson and Jack Edmonds.

Absent: None.

Also Present: Manager Keith Butcher, Secretary Kathy Ohman, Electric Superintendent Jeremy Linden, Water/Power Plant Superintendent Scott Schmit, Jason Miller from Smith-Schafer & Associates, and Andy Koob from DGR Engineering.

Meeting was called to order by Chair Schwartz at 1:08 P.M.

Mr. Schwartz called for additions or deletions to the agenda. There were none.

Chair Richard Schwartz swore in newly elected PUC Commissioner Jack Edmonds.

Mr. Erickson made a motion to approve the agenda of the June 22, 2022 Regular PUC Commission Meeting. Mr. Edmonds seconded. Motion carried unanimously.

Mr. Erickson moved to approve the Minutes for the May 25, 2022 Regular PUC Commission Meeting. Mr. Edmonds seconded. Motion carried unanimously.

There was no Public Comments.

Mr. Erickson made a motion to approve the certification of accounts payable for the period of May 1, 2022 through May 31, 2022. Mr. Edmonds seconded. Motion carried unanimously.

7. REPORTS:

- a. Included in the Commission packets were the June SMMPA Key Metrics worksheet and May 12, 2022 Board Meeting minutes.
- b. Included in the Commission packets were the May 2022 PUC financial reports.
- c. The May 2022 EV and ACH Reports were included in the Commission packets.

8. UNFINISHED BUSINESS:

- a. Jason Miller from Smith-Schafer and Associates, Ltd. presented the 2021 audit to the PPU Commission. A discussion followed his presentation. The 2021 PPU Audit is available on the PPU website.

Jason Miller from Smith-Schafer and Associates, Ltd. left the meeting.

- b. General Manager Keith Butcher presented Memo 22-14: Electric Capital Plan – Phase 1 Update. Also presented were supporting documents Task Order 03 Phase 1 Electric Distribution Improvements Amendment #1; Proposed Circuit Diagram drawings and Task Order 03 Phase 1 Electric Distribution Improvements. Amendment #1 increases the total cost of the Phase 1 Electric Distribution Improvements, Task Order 03 to \$5,954,200. The rise in cost is due to labor shortages and the increase cost of transformers and raw materials. Andy Koob from DGR Engineering reviewed Amendment #1 and Task Order 03. Initially the project was scheduled to 2022 to 2024. This will be pushed out to 2025 for completion. A discussion followed. Mr. Edmonds made a motion to approve proceeding with Task Order 03 Phase 1 Electric Distribution Improvements Amendment #1. Mr. Erickson seconded. Motion carried unanimously.
- c. General Manager Keith Butcher reported a joint meeting can be scheduled with the Princeton City Council for Thursday, August 4th at 4:30 p.m. Topics for the joint meeting include the rate study presentation. Mr. Edmonds made a motion to approve a joint meeting with the Princeton City Council on August 4th at 4:30 p.m. Mr. Erickson seconded. Motion carried unanimously.

9. UPDATES:

- a. Electric Superintendent Jeremy Linden provided the Electric Department update.
- b. Water/Power Plant Superintendent Scott Schmit provided the Water Department update and the Power Plant update.
- c. General Manager Keith Butcher provided an update on City activities.
- d. General Manager Keith Butcher provided an update on PPU activities.

10. NEW BUSINESS:

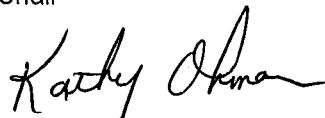
a. COMMISSION MEETING DISCUSSION

At the May 25, 2022 Regular PUC Commission meeting, City Councilor Gerold had requested that the Commission review its regular meeting time. She felt that meeting in the middle of the day may discourage people from applying to be on the Commission and therefore limit participation. Chair Richard Schwartz brought up the discussion to address the question asked regarding the meeting times for the Regular PUC Commission meetings. Following the discussion, the consensus of the PUC Commission was to leave the meeting times at 1:00 p.m. as they have been. They did appreciate the question.

There being no further business, Mr. Edmonds made a motion to adjourn the meeting at 2:29 p.m. Mr. Erickson seconded. Motion carried unanimously.

A handwritten signature in cursive script, appearing to read "Richard Schwartz".

Richard Schwartz
Chair

A handwritten signature in cursive script, appearing to read "Kathy Ohman".

Kathy Ohman
Secretary