

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

August 29, 2018, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held in Commission Offices, 907 First Street, on August 29, 2018, at 1:00 P.M.

Present: Chairman Mindi Siercks and Commissioners George Freichels and Henry Findell.

Absent: None

Also Present: Manager Connie Wangen, Bookkeeper Kathy Ohman, City Councilor Jack Edmonds, Electric Supervisor Jon Brooks, Water Superintendent Scott Daniels, Bill Singer from A.T. Group, Dave Schultz from WSB, and City Administrator Bob Barbian.

Meeting was called to order by Chairman Siercks at 12:59 P.M.

Chairman Siercks called for additions or deletions to the agenda. There were none.

Mr. Freichels moved to approve the Minutes of the July 24, 2018 meeting. Mr. Findell seconded. Motion carried unanimously.

Manager Wangen reported the following:

- A. The SMMPA Board Meeting was held August 8th in Owatonna. At the meeting, members load forecast summary and projections for the upcoming year was discussed. There was a dedication for the Owatonna Energy Station also. The SMMPA Annual Meeting will be held October 11th and 12th in Bloomington. All PPUC Commission are welcome to attend the Annual Meeting. The MMUA Summer Conference was once again a good conference.
- B. Manager Wangen made presentations to the Princeton City Council on July 26th and EDA Board on August 16th on PPUC rates and surrounding utility rates, PPUC history, services offered to the city and projects. She explained how income generated is put back into upgrading and maintaining the distribution system. She also spoke about money spent in LED lighting and the savings. Connie Wangen is going to the Princeton Planning Commission in September with this presentation.

In the Electric Department, the line crew along with other departments is continuing to install LCR's for load control. The line crew will be upgrading the distribution system by the fairgrounds going east. They are currently working on 11th Avenue North. Letters have been mailed out to customers offering special pricing to go underground while they are working in the area. Approximately 50% of the customers overhead have responded and will be going underground. This fall there will be a smaller upgrade by Riverview Terrace area. The line crew will be renting a mini linesman for some of the work due to the tree growth, fences and narrow easements in that area.

In the Generation Plant, they were called to run the Cat #7 engine on August 2nd for three hours and also on August 15th. The Plant employees have been helping the line crew with tree trimming and right of way maintenance also.

In the Water Department, they are working at Kwik Trip and Aldi's. The four services on 13th Avenue North have been connected to the new 2" water line. Aldi's water service is completed. By Kwik Trip, the hydrant was moved behind Shopko that was in the road right of way. One existing service they will not be using was capped. They will be putting a new T in for Kwik Trip's connection tomorrow.

We received a call from the Minnesota Department of Health regarding PPUC's Wellhead Protection Plan. Dave S. with WSB reported the Wellhead Protection Plan must be renewed every 10 years, with PPUC's due to renew in 2021. Forms must be completed with any changes and updates made in the system.

- C. Aldi's and Kwik Trip are moving along. A flyer explaining the City of Princeton's new Franchise Fee was mailed to customers with their August bill. Casey's has gotten their building permit, but the City of Princeton has not heard from them since. West Birch Townhomes may be delayed until next year. The City of Princeton has received the site plan application for Dairy Queen which will be moving in front of Coborn's.
- D. Manager Wangen reported the period of publishing the air permit is completed. She is hopeful we will receive the permit shortly.

Manager Wangen reported they are waiting on a few new lanyards for the Middle Water Tower restoration.

After a discussion on the 2019 PPUC employee health insurance rates, Mr. Findell moved to approve the 2019 hospitalization plan with a deductible of \$2,500.00 single and \$5,000.00 family and approve the Commission to continue paying the 100% of single coverage insurance and 125% of the single coverage for family insurance. Mr. Freichels seconded. Motion carried unanimously.

Bid Opening on the 5th Street North watermain relocation was held on August 14th. Bids for the relocation came in higher than anticipated. By removing the temp water services, PPUC could save approximately \$8,000.00 leaving the lowest bid at approximately \$104,429. There was a discussion on rejecting all of the bids and have the project rebid. Mr. Freichels made a motion to reject all bids on the 5th Street North watermain relocation and rebid the project. Mr. Findell seconded. Motion carried unanimously.

Resolution 18-09 RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF PRINCETON REGARDING AUTHORIZING THE SERVICES OF MINUTEMAN PRESS, PRINCETON, MN for the use of their services for printing and web design/upgrades in the amount of \$437.51 through August 29, 2018 was presented. Mr. Findell made a motion to accept Resolution 18-09. Mr. Freichels seconded. Ms. Siercks abstained from voting.

With Manager Wangen being at a MMUA 2-Day Meeting on September 26th and 27th, it was the consensus of the Commission to change the September Commission Meeting from Wednesday, September 26th, 2018 at 1:00 p.m. to Tuesday, September 25th, 2018 at 1:00 p.m.

The attached list of bills was reviewed and approved by the Commission.

There being no further business, meeting adjourned at 2:30 p.m.

Mindi Siercks
Chairman

Kathy Ohman
Secretary