

**PUBLIC UTILITIES COMMISSION**

**SPECIAL MEETING**

**May 9, 2019, 3:00 P.M.**

Pursuant to due call and notice thereof, the Special Meeting of the Public Utilities Commission, City of Princeton, was held in Commission Offices, 907 First Street, on May 9, 2019, at 3:00 P.M.

Present: Chairman Mindi Siercks and Commissioners Henry Findell and Dan Erickson.

Absent: None

Also Present: Manager Connie Wangen, Bookkeeper Kathy Ohman, City Councilor Jack Edmonds, and Electric Supervisor Jon Brooks.

Meeting was called to order by Chairman Siercks at 3:00 P.M.

Chairman Siercks called for additions or deletions to the agenda. There were none.

Mr. Findell made a motion to approve the agenda of the May 9, 2019 Special Meeting of the PUC Commission. Mr. Erickson seconded. Motion carried unanimously.

General Manager Wangen reported there are two candidates, Candidate A and Candidate B, who are being considered for the position of General Manager.

There was a discussion on a probationary period. Currently, the PUC handbook does not have a probationary period policy as instructed by an HR consultant. After speaking with a HR attorney, it was suggested to have a probationary policy in place. The probationary period should state there will be a 6-month probationary period with a review and possible increase. In regards to evaluations, yearly evaluations should be completed on each employee in the fall.

There was a discussion on a salary range and what would be an appropriate salary to offer the selected candidate. Mr. Erickson made a motion to offer the candidate chosen for the General Manager position a salary of \$112,000.00 per year with 20 days of vacation prorated for 2019. There will be a 6-month probation period with a 6-month evaluation and review with a possible increase at that time. Mr. Findell seconded. Further discussion was had. Motion approved 2-1, Mr. Findell opposing the salary amount.

After a discussion on each candidate's qualifications, Mr. Erickson made a motion to offer the General Manager Position to Candidate A. Mr. Findell seconded. Motion carried unanimously.

There being no further business, Mr. Findell made a motion to adjourn the meeting at 4:09 p.m. Mr. Erickson seconded. Motion carried unanimously.



Mindi Siercks  
Chairman



Kathy Ohman  
Secretary