

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

May 23, 2018, 1:00 P.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held in Commission Offices, 907 First Street, on May 23, 2018, at 1:00 P.M.

Present: Chairman Mindi Siercks and Commissioners George Freichels and Henry Findell.

Absent: None

Also Present: Manager Connie Wangen, Bookkeeper Kathy Ohman, Electric Supervisor Jon Brooks, Water Superintendent Scott Daniels, Dave Schultz from WSB, and Administrator Bob Barbian.

Meeting was called to order by Chairman Siercks at 1:00 P.M.

Chairman Siercks called for additions or deletions to the agenda. Additions: New Business: C. Update PPUC Water Ordinance.

Mr. Findell moved to approve the Minutes of the April 25, 2018 meeting. Mr. Freichels seconded. Motion carried unanimously. Mr. Freichels moved to approve the Minutes of the Special Meeting on May 15, 2018. Mr. Findell seconded. Motion carried unanimously.

Manager Wangen reported the following:

- A. The SMMPA Board Meeting was held May 9th, 2018 in Preston. Mike Mitchel, new Sherco Plant Director reported on the Sherco 3 unit for 2017. SMMPA's budget, rates and calendar for 2018 was also reviewed. SMMPA is asking for the 2019 Operating & Maintenance budget in mid-July rather than in August.
- B. SMMPA's Board Meeting in June will be held in Princeton at the Public Safety Building. The meeting starts at 9:00 AM. K-Bob will be catering the noon lunch.
- C. In the Electric Department, everything has been completed for the roundabout. The transformer was moved closer to Rum River Motel. The new lines have been run under Highway 95. The line crew will start working by the hospital to loop the power.

In the Generation Plant, they are running two units today and three units tomorrow. Ziegler will be coming back on June 1st to work on the Cat Engine #7 and diagnose why the anti-freeze is leaking into the sludge.

In the Water Department, the hydrant has been installed by Crystal Cabinets and tested. The new water main at the roundabout on Highway 95 is in place and will be tested tomorrow.

One hydrant will need to be moved at the roundabout. Manager Wangen was informed the sewer main does not need to be moved at the roundabout. Spring Hydrant flushing has been completed. Three homes have had service line repairs done with the service line protection fee. Two electric services have also been repaired with the service line protection fee.

- D. Manager Wangen reported Aldi's site plan has been approved as has Kwik Trip and Casey's. West Birch Townhomes is moving along, however building plans have not been submitted at this time. There was a discussion with the water and sewer mains for the Sherburne 55+ Development. The PPUC Commissions' consensus is to provide water to the development.
- E. The auditors were at the PUC the first week of May and everything went very well. They have completed the 2017 Audit. A draft of the audit should be coming this week for reviewal.
- F. Manager Wangen reported we have received a thank you for the DAPE Track Meet for PPUC's generous donation. KARE 11 news was in Princeton reporting on the event which is a Special Olympic type track meet for neighboring schools. The donation was made possible from funds received from the scrap sales fund.

With the AMI metering, Manager Wangen would like to do more research on the metering before proceeding forward. She will continue working on it and bring back to the Commission.

The Middle Water Tower is back in service. KLM Engineering has inspected the tower and is writing a review on the project making sure the restoration is done to our satisfaction. There are a few items that need to be addressed.

Bremer Bank has contacted Manager Wangen regarding deposits at the bank that are beyond FDIC insurance, public money has to have either collateral or an irrevocable standby letter of credit issued by the Federal Home Loan Bank of Des Moines to a municipal company by written evidence that the bank's public debt is rated AA or better by Moody's Investor Service. Bremer Bank has provided Manager Wangen with all necessary documents and information. By providing an irrevocable standby letter of credit, the PPUC will receive better interest rates on money market accounts and increased CD rates. Manager Wangen will speak with the PPUC attorney and bring back to the PPUC Commission.

Resolution 18-07 RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF PRINCETON REGARDING AUTHORIZING THE SERVICES OF MINUTEMAN PRESS, PRINCETON, MN for the use of their services for printing and web design/upgrades in the amount of \$376.26 through May 23, 2018 was presented. Mr. Findell made a motion to accept Resolution 18-07. Mr. Freichels seconded. Ms. Siercks abstained from voting.

Manager Wangen and Water Superintendent Scott D. would like to update the existing ordinance regarding private wells. The proposed update to the City of Princeton Water Ordinance would prohibit private wells and irrigation for domestic use within the city limits of Princeton to include wells and irrigation. It is also proposed to remove the wording of wells being within 500 ft. to state wells within city limits of Princeton. If existing wells fail or require any maintenance, the well will need to be capped. Mr. Findell made a motion to approve the proposed updates to the City of Princeton Water Ordinance. Mr. Freichels seconded. Motion carried unanimously.

The attached list of bills was reviewed and approved by the Commission.

There being no further business, meeting adjourned at 2:20 p.m.

Mindi Siercks
Chairman

Kathy Ohman
Secretary