

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

December 19, 2018, 9:00 A.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held in Commission Offices, 907 First Street, on December 19, 2018, at 9:00 A.M.

Present: Chairman Henry Findell and Commissioners George Freichels and Mindi Siercks.

Absent: None

Also Present: Manager Connie Wangen, Bookkeeper Kathy Ohman, City Councilor Jack Edmonds, Electric Supervisor Jon Brooks, Water Superintendent Scott Daniels, Lead Lineman Jeremy Linden, Dave Schultz from WSB, City Administrator Bob Barbian, and Dan Erickson. Melissa Birch from Minnesota Department of Commerce was also present.

Meeting was called to order by Chairman Siercks at 9:00 A.M.

Chairman Siercks called for additions or deletions to the agenda. Additions: Miscellaneous: B. January 2019 PPUC Commission Meeting; FYI: A. Connector Newsletter.

Mr. Findell moved to approve the Minutes of the November 28, 2018 meeting. Mr. Freichels seconded. Motion carried unanimously.

Manager Wangen introduced Melissa Birch from the Minnesota Department of Commerce's Clean Energy Resource Team (CERTs):

- A. Melissa Birch presented to the PUC Commission services and programs available to commercial customers. CERTs works in partnership with utilities on programs relating to energy efficiency and renewable energy.

Manager Wangen reported the following:

- B. The SMMPA Meeting was held December 12th in St. Peter, Minnesota. Manager Wangen was unable to attend this meeting. CEO Dave Geschwind and Chris Schoenherr, Director from SMMPA attended the City of Princeton Study Session on December 6, 2018 and did a presentation to the City Council. Also attending the session was Manager Wangen and Commission Hank Findell. The next SMMPA Meeting will be held January 10th, 2019 in Rochester at the SMMPA Office.
- C. In the Generation Plant: they have been working on the jacket water system flushing the system and re-installing chemicals. They have also been working on the boiler which has a leak. Moorhead Machinery was here to do some welding and repairs on the boiler. New head gaskets have been ordered for Engine #4 and #5. PUC staff will be putting these in.

In the Electric Department: the 7200/12470 upgrade in the fairgrounds area has been completed and private services that went underground have been changed over. The line crew has also been tearing down old secondary overhead services in the Riverview Terrace area and fairgrounds area.

In the Water Department: on November 28th, 2018 PUC staff attended another meeting to continue discussing the relocation of the water main within the limits of the Sherburne County Road 45 Roundabout project. The roundabout will be installed in 2019. The water main does need to be relocated. PUC staff is working with WSB engineers to determine the best location. Mr. Findell made a motion to continue moving forward with researching the relocation of the south water main. Mr. Freichels seconded. Motion carried unanimously.

- D. Kwik Trip will be opening the first part of January 2019. Aldi's is open. The Franchise Fees will go into effect in February. A written acceptance of the ordinance for the Franchise Fee is required to be filed with the City of Princeton. Manager Wangen will provide this to the City.

General Manager Wangen reported the Middle Water Tower restoration is complete and final payment on the restoration has been made. The North Water Tower will need to be restored next. Looking at next five years.

Request for Proposals were mailed out to vendors for AMI metering with a closing date of December 14th, 2018. One bid was received from Eaton/Cannon Technologies. After a discussion, Mr. Findell made a motion to accept the bid from Eaton/Cannon Technologies for AMI meter upgrades. Mr. Freichels seconded. Motion carried unanimously.

General Manager Wangen met with the Princeton School District Superintendent to discuss 2019 reduced rates.

At this time, there is not any meeting scheduled with Connexus Energy on service territory.

Resolution 18-13 RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF PRINCETON REGARDING APPOINTMENT OF ALTERNATE REPRESENTATIVE TO SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY, THE POWER SUPPLIER FOR THE UTILITY AND CITY for the resignation of retiring Commissioner George L. Freichels. The appointment of new PUC Commissioner Daniel Erickson. And the appointment of PUC Commissioner Mindi Siercks as Princeton's Alternate Representative. Mr. Findell made a motion to accept Resolution 18-13. Mr. Freichels seconded. Motion carried unanimously.

The 2019 Electric and Water Operating Budgets were presented to the Commission. Mr. Findell made a motion to approve the 2019 Electric and Water Operating Budgets. Mr. Findell second. Motion carried unanimously.

The 2019 Electric Capital Budget were presented to the Commission for approval. Mr. Findell made a motion to approve the 2019 Electric Capital Budget. Mr. Freichels second. Motion carried unanimously.

The 2019 Generation Plant Capital Budget were presented to the Commission for approval. Mr. Findell made a motion to approve the 2019 Generation Plant Capital Budget. Mr. Freichels second. Motion carried unanimously.

The 2019 General and Administrative Capital Budget were presented to the Commission for approval. Mr. Findell made a motion to approve the 2019 General and Administrative Capital Budget. Mr. Freichels second. Motion carried unanimously.

The 2019 Water Capital Budget were presented to the Commission for approval. Mr. Freichels made a motion to approve the 2019 Water Capital Budget. Mr. Findell second. Motion carried unanimously.

The 2018 Customer Charge-Offs were presented and reviewed. A total of \$2,845.47 will be charged off in 2018. Mr. Freichels made a motion to approve the 2018 Customer Charge Off list as printed (See attached). Mr. Findell seconded. Motion carried unanimously.

Resolution 18-14 RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF PRINCETON REGARDING AUTHORIZING THE SERVICES OF MINUTEMAN PRESS, PRINCETON, MN for the use of their services for printing and web design/upgrades in the amount of \$18.75 through December 19, 2018 was presented. Mr. Findell made a motion to accept Resolution 18-14. Mr. Freichels seconded. Ms. Siercks abstained from voting.

The list of winners of the 2018 Princeton Christmas Lighting Contest were presented. Grand prize winner in the Residential Contest was 1402 North 4th Avenue and 2271 Spruce Drive.

The December 2018 Connector Newsletter was presented.

The PUC Commissioners and employees thanked Commissioner George Freichels for his 30 years of service to the PUC Commission Board.

There was a discussion to move the January PUC Commission Meeting to January 17th at 1:00 p.m. due to a scheduling conflict. Mr. Findell made a motion to move the January 2019 PUC Commission Meeting from January 23rd, 2019 at 1:00 p.m. to Thursday, January 17th, 2019 at 1:00 p.m. Mr. Freichels seconded. Motion carried unanimously.

The attached list of bills was reviewed and approved by the Commission.

There being no further business, meeting adjourned at 11:33 a.m.

Mindi Siercks
Chairman

Kathy Ohman
Secretary