

PUBLIC UTILITIES COMMISSION

REGULAR MEETING

October 24, 2018, 9:00 A.M.

Pursuant to due call and notice thereof, the Regular Meeting of the Public Utilities Commission, City of Princeton, was held in Commission Offices, 907 First Street, on October 24, 2018, at 9:00 A.M.

Present: Chairman Mindi Siercks and Commissioners George Freichels and Henry Findell.

Absent: None

Also Present: Manager Connie Wangen, Bookkeeper Kathy Ohman, Electric Supervisor Jon Brooks, Water Superintendent Scott Daniels, Lead Lineman Jeremy Linden, Dave Schultz from WSB, and City Administrator Bob Barbian.

Meeting was called to order by Chairman Siercks at 9:00 A.M.

Chairman Siercks called for additions or deletions to the agenda. There were none.

Mr. Findell moved to approve the Minutes of the September 25, 2018 meeting. Mr. Freichels seconded. Motion carried unanimously.

Manager Wangen reported the following:

- A. Manager Wangen presented to Jeremy L. his certificate of completion for MMUA's 4-Year Northwest Lineman Apprenticeship Program.
- B. The SMMPA Annual Board Meeting was held October 10th through October 12th in Bloomington. Very good annual meeting and conference. Dave Geschwind presented a year in review of SMMPA. The SMMPA Board approved a 4% decrease in electrical sale rates.
- C. Princeton Public Utilities recognized Public Power Week the first 10 days of October. A Customer Appreciation lunch was served to approximately 175 customers on Thursday, October 4th. There were tours of the Generation Plant, drawings, and handouts during this time.
- D. In the Electric Department, the line crew is finishing up in the fairground area. The primary is in the ground and customer owned services have been buried for the ones who requested it. One home is left to bury their customer owned service on the 9th Avenue project. Aldi's is being energized today. Kwik Trip is not ready for permanent service at this time.

In the Generation Plant, they test ran the older units last week. There is an issue with a few of the units with the water system which they are looking in to.

In the Water Department, the fall flushing of the hydrants has been completed. Fire hydrants are being numbered and collars being installed on hydrants that need to be flushed after use.

- E. The City of Princeton is moving forward with the Franchise Fees. Changes to the agreement have been made that pertain to the PPUC. The new agreement will be presented to the City Council at their regular meeting this Thursday for approval. Dairy Queen is moving forward with their building. A new Community Development director has been hired.
- F. Manager Wangen reported we have received the hard copy of the Air Emissions Permit from the Minnesota Pollution Control Agency. The permit is valid for five years.

Manager Wangen reported an agreement has been arrived at between KLM Engineering and Princeton Public Utilities to have Princeton Public Utilities have the landscaping done and deduct from the final payment. PPUC has received notification that KLM Engineering has done a post installation inspection on Verizon Wireless and they are good. T-Mobile has not re-installed their equipment on the tower at this time and have not done their upgrade.

Manager Wangen has informed the Minnesota Department of Health that we will be moving forward with the new Wellhead Protection Plan. We will start budgeting for this cost beginning in 2019.

Manager Wangen, Supervisors Jon B. and Scott D., Princeton School Superintendent and others met with the Princeton School District on October 3rd regarding their private well. There was a discussion with the PPUC Commission regarding reducing all water irrigation rates. Mr. Findell made a motion to move forward with a reduction in all water irrigation rates. Mr. Freichels seconded. Motion carried unanimously.

Manager Wangen presented the year to date operating revenue and expenses through September 30, 2018 for Electric and Water. The Electric total revenue year to date is slightly under budget and the expenses are also under budget. In the Water Department, the total revenue is slightly over budget with expenses under budget.

Manager Wangen presented the preliminary 2019 Electric and Water Operating Budgets to the PPUC Commission. After reviewing the draft of the operating budgets and discussion, the Commission approved passing the 4% reduction in wholesale power costs through to the customers. Connie Wangen will provide final budgets for approval in November 2018

Resolution 18-11 RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF PRINCETON REGARDING AUTHORIZING THE SERVICES OF MINUTEMAN PRESS, PRINCETON, MN for the use of their services for printing and web design/upgrades in the amount of \$303.76 through October 24, 2018 was presented. Mr. Findell made a motion to accept Resolution 18-11. Mr. Freichels seconded. Ms. Siercks abstained from voting.

Manager Wangen reported there has been some issues with leaks with the roof on the newest addition of the Generation Plant. The leaks that have developed are above the office entryway and switchgear room. McDowall did an inspection of the roof and repair the leaks. A new layer was put down in approximately 2011 under warranty by Firestone. There is a 20 year warranty on this roof with Firestone.

Princeton Public Utilities has a new Facebook page. There will be a link added to our website. The new rate reduction information along with recycling, rebates and the Cold Weather Rule have been placed on this page. We will add information regarding budgeting and Christmas lights to this page.

There will be an October 2018 Connector Newsletter going out with the bills this Monday.

There was a discussion regarding the upcoming election. There will be a message on the bills to get out and vote.

The attached list of bills was reviewed and approved by the Commission.

There being no further business, meeting adjourned at 10:10 a.m.

Mindi Siercks
Chairman

Kathy Ohman
Secretary